



INTER-UNIVERSITY CHAIR FOR CARIBBEAN STUDIES

Terms of Reference of the Executive Committee

Background

Following the decision taken at the Regional Conference of Rectors, Presidents and Directors of University institutions in the Caribbean (CORPUCA), in partnership with the Agence Universitaire de la Francophonie (AUF), a Working Group was created, chaired by the University of Havana and tasked with the preparation of the Draft Constitution of the Inter-University Chair for Caribbean Studies (ICCS) .

Mission of the ICCS

The mission of the ICCS is the execution of programs, projects, training and research activities, outreach and publications to support the sustainable economic, social, cultural, intellectual, scientific and institutional development of the Wider Caribbean, as well as contribute to inter-university cooperation within the region. The work methodology of the ICCS includes three interconnected dimensions:

- (a) a transdisciplinary perspective
- (b) an emphasis on inter-university cooperation at the regional level
- (c) an intercultural and multilingual approach

Geographical and thematic scope

The geographical scope of the ICCS is the Wider Caribbean, i.e. includes Mexico, Central America countries, all territories of the insular Caribbean and Colombia, Venezuela, French Guiana as well as the Co-operative Republic of Guyana and Suriname.

In terms of the thematic scope, the work of the ICCS must take into account the range of knowledge disciplines: exact and natural sciences, social and human sciences, technical and applied sciences, with specific development projects and / or activities that respond to the priorities of developing nations and territories of the Wider Caribbean, or deal with global or extra-regional outreach, addressed from a regional perspective.

Organization and structure

The institutional and leadership structure of The Inter-University Chair for Caribbean Studies (ICCS), comprises:

1. An Executive Committee
2. An Academic Committee
3. An Holder.

TERMS OF REFERENCE of the EXECUTIVE COMMITTEE

Composition:

The Executive Committee (EC) comprises nine (9) members:

- the President of CORPUCA
- 4 Rectors¹ (or their representatives) members of CORPUCA
- 4 Rectors (or their representatives) non - members of CORPUCA, but members of the ICCS

* Committee Members who are members of CORPUCA, are elected by the General Assembly of CORPUCA, in particular from the criteria of geographical and linguistic representation.

* Please note that for the formation of the first Executive Committee of the ICCS, member universities of the ICCS will be selected along with the Rectors (or their representatives) of the universities that have also applied to the Executive Committee.

The basic functions of the Executive Committee:

- Orientation and design of the institutional strategy of the Chair
- Definition of general policy and working priorities
- Assessment of institutional development
- Election of the Holder of the ICCS

Internal Structure

- The term of members that are not part of the CORPUCA Executive is two years. In the case of members of the CORPUCA Executive, this is limited to their term as members of the Executive.
- The President of CORPUCA shall chair the meetings of the Executive Committee (EC); or the Vice-president in his absence or inability to act.
- The EC shall meet as often as necessary, whether on a regular basis, or at least once per year, face to face or virtually, using the necessary technological means.
- All members of the Committee may vote on any proposal submitted to the EC.
- All other internal rules of the EC shall be subject to a vote by its members, according to its statutes and general regulations.
- All members of the EC are volunteers.

¹ Rector is defined broadly in this document to include any head of a higher education institution that is a member of the ICCS (Rector, President, Chief Executive, etc.)